



CRF Grant Program Evaluation Rubrics

Small Business Applications:

Question	Type	Action
Is the entity registered and in Good Standing with the Colorado Secretary of State?	Y/N	If not, deny. If yes, move on.
Does the applicant clearly demonstrate a COVID-caused business disruption?	Y/N	If not, deny. If yes, move on.
Was the loss or expense incurred after March 1 st , 2020 and before December 30 th , 2020?	Y/N	If no, deny. If yes, move on.
Did the business provide their Safe Business Certificate from public health?	Y/N or explanation	If no, look at explanation, possibly reach out to CCPH. If yes, move on.
Does this business face a 50% occupancy restriction from public health?	Y/N	If no, hold until after Nov. 15 th If yes, move on.
Will approving this reimbursement be duplicative of other COVID assistance they have received?	Y/N	If no, move on. If yes, deny or reduce award.
DECISION	Deny Approve + amount	
Summary of request & rationale for government invoice packet	Narrative	

Nonprofits & Youth Programming Applications:

Question	Type	Action
Is the entity registered and in Good Standing with the Colorado Secretary of State?	Y/N	If not, deny. If yes, move on.
[for NPO funding] Does this organization serve basic needs (food, shelter, clothing, safety)	Ranking: 1=Not at all 5= Exclusively	Add note with rationale
Was the loss or expense incurred after March 1 st , 2020 and before December 30 th , 2020?	Y/N	If no, deny. If yes, move on.
Does the application directly tie the requested amounts to COVID?	Y/N or more information needed	If no, deny fully or partially. If yes, move on.

		If more info needed, reach out to org/entity
Does the documentation provided clearly demonstrate a loss or expense?	Y/N or partially	If no, deny fully or partially If yes, move on.
Will approving this reimbursement be duplicative of other COVID assistance they have received?	Y/N	If no, move on. If yes, deny.
DECISION	Deny Approve + amount	
Summary of request & rationale for government invoice packet	Narrative	