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Meeting Minutes: Jan. 4, 2024

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| **Meeting Purpose:** | | |
| Invitees/Attendees | Title/Role |  |
| Connie Callahan | Treasurer |  |
| Andrea Coen | Board Member |  |
| Christy Doon | Board Member |  |
| Wendy Hall | Secretary |  |
| Caitlyn Fortner | Board Member |  |
| Rick Hamilton | Vice Chair |  |
| Megan Leesley | Departing Chair |  |
| Moe Leneweaver | Board Member |  |
| Michael Robinson | Board Member |  |
| Crissey Supples | Board Member |  |
| ~~Elisia Parham~~ | ~~Board Member~~ | Absent |
| John Vandewalle | Board Member |  |
| Betsy Dittenber | Executive Director |  |

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| DiscuSSION  |  |  | | --- | --- | | Ref NBr | discussion | | **1** | **Consent Agenda items**   * Everyone was welcomed. Motion made to combine and approve the Consent Agenda items.   + Noted that other than minor edits to the Policies, the Policies are approved, with thanks to the committee for the hard work in updating them. | | **2** | **Chair Report**   * Committee Assignments: All board members must participate on one or more committees. Each committee chair described the tasks of the committees in order for members to sign up in areas of their interest. * Day/Time of Board meetings: Chrissy said the Monday @ 4:00 timeframe is difficult for her, but it seems to work for everyone else. Chrissy said she will try her best to attend as much as possible. The next bi-monthly meeting is March 25. Mtgs will rotate between the Salida Library and SDCEA meeting room.   + **Date change for the May meeting due to Memorial Day; meeting will be May 20 in Salida.** * Rick wants to focus on efficiency of the Board meetings, especially as they relate to the various committees goals. A suggestion that a Green circle to indicate if committees are where they should be with their goals; a Yellow or Red circle if work is not happening toward the focus. * The overview of the Board’s self-evaluation was discussed and areas where improvement could be made were noted. * Review of the process and salary determination for the Executive Director is coming up. This effort will remain under the purview of the Exec Committee. | | **3** | **Staff Report**   * Intergenerational Group: Betsy participates in this effort for continuum of care from birth to death, and says their efforts are progressing. * Katy Welter is working to ask the BoCC to endow the Early Childhood Learning Campus in BV with $100,000 in seed money. Any excess dollars will go toward expanding the space. * Attainable Housing: CCCF is supportive of all efforts toward affordable housing in the community, but will not make public comment on specific deviations, only about the affordable housing premise and efforts toward that. * The Fellows program will launch Jan. 11th with eight Fellows. * Elysia requested a leave of absence several months ago due to personal family matters. She is stretched, so it was suggested that she be asked to serve on the LGBTQ+ Steering/Advisory Committee and Grants review. Chrissy said she has served on the Grants Review committee for a year and it has been very useful in getting to know how the processes work, and she encouraged new members to also do grants review. | | **4** | **Committee Reports**   * Grants & Nonprofit Capacity: Because so much of the effort of these two committees overlaps, Christy recommends that the two committees be merged. She drafted a committee description for review that includes the technical and training components of helping nonprofits, along with decisions related to grant funding requirements and details.   + Two board members are needed as reviewers for the Spring grants review cycle; Chrissy and Michael volunteered. * Strategic Planning: This committee has functioned as a subcommittee of the Exec Committee. As a new member, Michael asked for clarification of the role of the Exec Committee vs the full Board, which Rick explained.   + The Smart Goals for all the committee is on the Google drive; committees need to review the goals and measurements for the March meeting.   + Need a vote to approve edits to the existing Bylaws that were made to bring CCCF into compliance. The year-end audit is upcoming. * Nominating and Governance Committee: - The activities of this committee has to be expanded to include HR policies and recruitment focus and onboarding of new members. * All committee descriptions need to be updated to reflect the discussion from today. * Finance Committee – Year 6 for the Foundation begins in the black! And, the goal for the Operating Reserve Account has been reached.   + Members confess it would be useful to get guidance on Foundation Fund Management and Finance Development. Megan volunteered to come back to go over this information with the Board for better understanding.   + Mason Investment Advisory will review the CCCF investment portfolio in Feb. All members are welcome to attend. * Development: (Moe is the Board liaison since Syd Schnurr is the committee chair) – Year 2023 over and WHEW! A successful development year. | | **5** | **OTHER** |   Wlh 03.18.24 |