

# Chaffee County Community Foundation

Full Board meeting 03-27-2023

Episcopal Church of the Ascension - Salida

## MEETING MINUTES: MAR. 27, 2023

Meeting Purpose:		
Invitees/Attendees	Title/Role	
Paul Alexander	Treasurer	
Connie Callahan	Co-Vice Chair	via Zoom
Bonnie Davis	Board Member	via Zoom
Christy Doon	Board Member	via Zoom
Wendy Hall	Board Member	
Rick Hamilton	Co-Vice Chair	Absent, sent notes in
Megan Leesley	Chair	
Mo Leneweaver	Board Member	
Crissey Supples	Board Member	via Zoom
Elisia Parham	Board Member	
John Vandewalle	Board Member	Absent
Betsy Dittenber	Executive Director	

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## DISCUSSION

REF NBR	DISCUSSION
1	<p><b>Consent Agenda items</b></p> <ul style="list-style-type: none"><li>• Minor revisions to Feb. minutes. Consent agenda items approved unanimously.</li></ul>
2	<p><b>Staff / Chair Report</b></p> <ul style="list-style-type: none"><li>• <u>Ribbon-cutting event scheduled for Jane's Place</u>: Betsy is attending. Board members asked if they can attend? Betsy said CHA is trying to keep the attendees to a smaller number, but will check. Ribbon cutting is 4/28 at 3 pm.</li><li>• <u>Sharing of grant applications to outside individuals</u>: A person in the community asked to see the grant application for one of the applicants to the Community Grants cycle. No precedent is in place to this point, so it was brought to the Board.<ul style="list-style-type: none"><li>○ Betsy consulted Gunnison Foundation and Anschutz Foundation and both organizations said they do <u>not</u> share grant applications to outsiders.</li><li>○ Christy said that if an individual asked the City administration for that information, they also would not provide any information other than what CCCF submits to the City for their approval of the funding distribution.</li><li>○ Noted that we need to make certain that our policy(s) is administered with all nonprofits in exactly the same way. <u>Language needs to be added to the grant application site stating this</u>, so that all nonprofits and the public know upfront.</li><li>○ Betsy had consulted our attorney and prepared a statement to be made public. Motion was made, seconded, and approved unanimously to use the language presented.</li><li>○ Betsy will telephone J. Stone to advise him of CCCF's stance on sharing grant applications publicly.</li></ul></li><li>• <u>Amy Triandiflou</u>: mentioned in Betsy's staff report. Amy reached out to CCCF via the website b/c she likes to be involved in the community. Amy's husband is the new principal at the highschool. Amy's interest is serving on the Marketing &amp; Development Committee.</li><li>• <u>Home &amp; Garden Show</u>: Betsy needs assistance manning the CCCF booth at the H&amp;G Show. Rick submitted a notation that he is able to take a shift or two; others will confirm with Betsy directly.</li><li>• <u>IDPs</u>: Megan said all remaining IDPs need to be submitted from members.</li></ul>
3	<p><b>Committee Reports</b></p> <ul style="list-style-type: none"><li>• <u>Finance Committee</u> has set the 2<sup>nd</sup> Thursday of each month at 8 am for their committee meetings.<ul style="list-style-type: none"><li>○ The Form 990 has been signed and submitted. Megan noted the importance of clear and transparent disclosures in the Form 990 since it is a statement about the organizations mission and values instead of income (NPOs are tax-exempt).</li><li>○ The consulting contract with 5BranchesConsulting (Katie Davis) was finalized for the impact grants application and awards process.</li><li>○ The committee will be working on review of land-holding entities.</li><li>○ The committee is focusing on review of the fee structure for DAFs. Megan was on the Finance Committee when Merrill was Treasurer and recalls that fees were included in a policy drafted at that time; Megan will try to find that policy to review and update if needed.</li></ul></li><li>• <u>Nominating and Governance Committee</u><ul style="list-style-type: none"><li>○ Connie and Rick have discussed the mentoring program, that new Board members need to have a mentor to assist them with off-line conversations and explanations about the broad areas of discussion under the CCCF canopy of board member responsibilities. Rick and Connie will work to make the program more robust in the coming months.</li></ul></li></ul>

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	<ul style="list-style-type: none"><li>• <u>Grants:</u><ul style="list-style-type: none"><li>○ For the Environmental Innovation and Housing Solutions impact grants, each review committee needs two board members to participate, along with recruited community members. Elisia and Wendy will serve on the Housing Solutions review committee, and Moe and Wendy on the Environmental Innovation review committee.<ul style="list-style-type: none"><li>▪ For the needed involvement of critical community members who participate, a gift card may be provided to them.</li></ul></li></ul></li><li>• <u>Strategic Planning:</u><ul style="list-style-type: none"><li>○ Betsy will prepare a cover message to accompany the survey going to to stakeholders.</li><li>○ Connie will distribute the cover message and survey for proofreading by members before sending out to stakeholders.</li></ul></li><li>• <u>Marketing and Development:</u><ul style="list-style-type: none"><li>○ Bonfire Entertainment has chosen to partner with CCCF again for this year's Renewal music festival. As the nonprofit partner, CCCF will apply for the liquor permit through the County.</li><li>○ Notes from that committee meeting were uploaded to BoardSpot. Since Syd is serving as chair of that committee but isn't on the board, Moe will be the board liaison to report on the committee's activities.</li></ul></li></ul>
5	<p><b>Other:</b></p> <ul style="list-style-type: none"><li>● There was some discussion about whether the day and time of board meetings should be revisited. Wendy will do an on-line poll about availability for Thursdays and the current 4<sup>th</sup> Monday for the remainder of the year.</li><li>● Next board meeting will be in BV in the SDCEA community room.</li></ul>

Wlh 04.14.23; reviewed by \_\_\_\_\_