

# Chaffee County Community Foundation

Full Board meeting 05-22-2023

## MEETING MINUTES: MAY. 22, 2023

| Meeting Purpose:   |                    |          |
|--------------------|--------------------|----------|
| Invitees/Attendees | Title/Role         |          |
| Paul Alexander     | Treasurer          | Absent   |
| Connie Callahan    | Co-Vice Chair      | via Zoom |
| Bonnie Davis       | Board Member       | via Zoom |
| Christy Doon       | Board Member       |          |
| Wendy Hall         | Board Member       |          |
| Rick Hamilton      | Co-Vice Chair      | Absent   |
| Megan Leesley      | Chair              |          |
| Mo Leneweaver      | Board Member       |          |
| Crissey Supples    | Board Member       | Absent   |
| Elisia Parham      | Board Member       | Absent   |
| John Vandewalle    | Board Member       |          |
| Betsy Dittenber    | Executive Director |          |

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## DISCUSSION

| REF<br>NBR | DISCUSSION  |
|------------|---|
| 1          | <p><b>Consent Agenda items</b></p> <ul style="list-style-type: none"> <li>Consent agenda items approved with minor revisions to the April minutes.</li> </ul>   |
| 2          | <p><b>Staff Report</b></p> <ul style="list-style-type: none"> <li><u>Anna Hendricks offered position of Program Director</u>: Betsy has offered Anna the position; If Anna accepts, she will start June 15.</li> <li><u>Legacy Tea</u>: Tea in BV was well attended and successful. Will have to wait to see if any of the participants get in touch regarding their estate planning.</li> <li><u>Childcare</u>: The Commissioners approved \$133,000 in funding to Ark Valley Preschool in order for them to open for the coming school year. The Chaffee County Early Childhood Council (CCECC) has asked for \$100,000 annually from the BoCC for workforce development, and assistance in getting staff required certifications. <ul style="list-style-type: none"> <li>The critical gap in available childcare slots is not improving. CCECC has also asked the BoCC provide annual grants of \$250,000 in order to obtain state funding that usually requires pre-funding locally. This Board needs to keep track of the County's budget process so that that requested funding becomes a reality.</li> </ul> </li> <li><u>Fellows Graduation</u>: The 2023 Fellows will complete their training, and their graduation celebration is scheduled for 4:00 pm on June 1<sup>st</sup> at Woods Distillery.</li> <li>The Safe Outdoor Spaces (SOS) group is meeting to try to get the SOS location approved for this summer.</li> </ul> |
| 3          | <p><b>Chair Report</b></p> <ul style="list-style-type: none"> <li>Due to heavy travel of a majority of Board members, there will be no June Board meeting. Connie and the Strategic Planning Committee will be ready for the Planning discussion during July, perhaps in conjunction with the regular Board meeting date.</li> <li><u>Jane's Place</u>: CCCF offered assistance to CHA relative to the Jane's Place project; CHA approved formation of the working committee, with Rick, Megan, and Betsy participating from CCCF. Mikki Hodge, Joseph, Ashley Kappel, and Jenny Davis are also on the committee. <ul style="list-style-type: none"> <li>Formal language for the committee's purpose was detailed, as "CCCF is helping the CHA with their Jane's Place housing project."</li> <li>CHA has the final say on everything. The working committee is providing guidance but has no control over the project.</li> </ul> </li> </ul>  |
| 4          | <p><b>Committee Reports</b></p> <ul style="list-style-type: none"> <li><u>Finance Committee</u> – Rachele did research on fee bases for funds. CCCF's fees are based on the average of the fund balance. <ul style="list-style-type: none"> <li>The "Aging" Area of Interest Fund was approved and has been set-up. That group is working toward getting Assisted Living and Memory Care center(s) built in Chaffee County. Donations/gifts will come to CCCF.</li> <li>An LGBTQ+ Area of Interest Fund was also approved, focusing on gay awareness and programs to help that population segment.</li> </ul> </li> <li><u>Nominating and Governance Committee</u> <ul style="list-style-type: none"> <li>Connie and Rick are digging through the onboarding process. Comments from the survey indicated that a key community component to have representation on this Board is the multi-generational families.</li> </ul> </li> </ul>   |

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|   | <ul style="list-style-type: none"><li>• <u>Grants:</u><ul style="list-style-type: none"><li>○ Bonnie is evaluating new processes for grants applications; using the Gunnison Foundation's process for reference.</li><li>○ The Impact Grants process is concluding and awards will be made.</li><li>○ SDCEA is rewriting its Grant Eligibility requirements; that cycle will begin in late summer/early fall.</li></ul></li><br/><li>• <u>Strategic Planning:</u><ul style="list-style-type: none"><li>○ 38 responses were received from the survey distribution, with some feedback included.</li><li>○ The Planning Retreat has to be rescheduled due to the busy-ness of everyone involved. The Board will use the July 24<sup>th</sup> regular Board meeting time slot for the Strategy discussion, adding 1 to 2 hrs to the standing 2-hr Board meeting timeframe. It was decided that 3 to 6 pm works best for everyone.</li></ul></li><br/><li>• <u>Development:</u> (Moe is the Board liaison since Syd Schnurr is the committee chair)<ul style="list-style-type: none"><li>○ Amy is working on the 5-Year Report to be published and distributed to donors and the public.</li><li>○ Moe is working on drafts for cover letters for review, to go out to previous donors.</li><li>○ A goal is to move Area of Interest donors (such as Environmental Stewardship, Housing) to be general donors so CCCF can make the best use of pooled funds.</li></ul></li><br/><li>• <u>Nonprofit Capacity:</u> The Nonprofit Summit is scheduled for Sept. 19<sup>th</sup> at the Fairgrounds. Sponsors are needed. Betsy working on this but suggestions are needed.<ul style="list-style-type: none"><li>○ Christy and John are also reaching out to the City/Town Chambers to offer coordinating with them for Community Awards to avoid duplication and confusion.</li></ul></li></ul> |
| 5 | <b>Other:</b> <ul style="list-style-type: none"><li>•</li></ul>  |

Wlh 07.12123; reviewed by \_\_\_\_\_