**Chaffee County Community Foundation**

**April 12, 2018**

Participating:

|  |  |
| --- | --- |
| Keith Baker | Rick Hum |
| Ed Cooper | Lisa Martin |
| Greg Felt | Sydney Schnurr |
| Wendy Hall | Cindy Williams |
| Michael Hannigan |  |

[Agenda is attached as last page.]

Marjo [Gray? - can’t remember] was invited but not present. She reported to Rick there has been an iteration of the Bylaws we have. Also said + $15K was collected and distributed, but paper trail for that has not been located yet. She has an updated summary of recent activity from about 1-1/2 to 2 yrs ago. Rick and Marjo began re-activating CCCF by identifying key donors/leaders. He emphasized that CCCF will never get off the ground without talking to and getting buy-in from key leaders. Marjo has the previous list of Key Stakeholders.

It was noted that Chaffee County may be the last Colorado county without a Community Foundation. Keith commented that most organizations that apply for grants find that the application process asks about “matching” and in-kind support. Without a Community Foundation, that is a difficult issue to resolve and may hurt those groups in the process.

There are good questions and guidance available from Kim Smoyer’s San Luis Valley Feasibility Study. Agreement that there isn’t need for a full-scale feasibility study for CCCF but creating a well-defined Plan to use in discussions with Key Stakeholders is essential.

Rick said he will file the 1023-EZ for IRS Recognition of Exempt Status. Also, the Periodic Report is due April 30th. He says in order to incorporate, the organization needs a Board and Bylaws. Michael will send out the Pikes Peak Found Bylaws to use as a template for this group.

Defining the language that all of us use when talking about the CCCF is essential for our “branding.” To start:

* We want to be a force for philanthropy in Chaffee County.
* Our focus will be to improve life for our residents.

Cindy said there is a parallel environmental-based conservancy group working along, also. If CCCF gets ahead of the environmental group, it will be a great “proof of the process” and a big win for Envision. She said Envision can be the media voice for CCCF in promoting it. She believes that down the road, CCCF will be the go-to organization for non-profits, and Envision will function as the planning component for it.

Lisa said we might consider expanding the area we serve to include all the Upper Arkansas Valley, although Leadville has its own Community Foundation, raising $50K - $100K annually. She noted Fremont County residents think of Salida is their “home area”.

A question was asked if there would ever be tax dollars appropriated to CCCF perhaps through a small tax levy. The answer is most likely no. Keith reported that is a Transportation tax proposal that will be out soon. Unknown timeline for the Public Land Tax Initiative, although the Trust for Public Land is looking for it to be done this year. Noted there is a “Statewide Open Space Tax” wesite that is available to research.

Michael said funds can be created via Block Grants, directed funds that do not intermingle.

Creation business to complete:

* Need a Registered Agent – Rick graciously “volunteered”
* Need an initial Board, agreed that 5 ppl minimum – up to possible 15 – with an accompanying Advisory Board to guide – Ed agreed to be Board Chair. Remainder of team members here will serve as initial Board of Directors for CCCF.

 Discussion that Commissioners should not serve as Directors but should serve on Advisory Board, along with town mayors, someone from Hospital Board, etc. The Advisory Group should be large in order to work on different projects.

 Some concern that leaders from other philanthropic organizations may feel trampled on. For instance, critical to work this through with the EDC; Wendell wants the CCCF. Ed and Mayor PT are in touch.

 There is the “30-Day Foundation” - Ed and Wendell are meeting with them week of April 16th.

 Other people to talk to:

 Judy Somers from BV Gives – Michael knows her.

 Jeff Post is EDC Board Chair, also on Hospital Board, comes from a long-standing ag family

 Katy (husband Rick) from The Watershed, visible leadership on East Main, also an attorney

 Collegiate Peaks Forum Board, also Walden Music Chamber Board

 Greg said there could be possible pushback from Charlie Forster, who is on the Hospital Board, may worry how CCCF will affect them.

 Discussion if Chamber directors need to be included. Decision no, because not very influential. They also already ask for dollars for their programs. Probably not Terry Scanga, not Jerry Mallett.

**Summary comments from Ed:**

i) When a communication is sent out, he requests a response of some type so everyone can keep track of what is happening. Anything like, “Received, I will review and reply” or “Cannot get to this for two weeks.” Need to hear from recipients.

ii) Need commitment to cone of silence – what is discussed in these meetings cannot go outside of this group.

Iii) E-mail communication is adequate at this point, but down the road will need to use tracking for what is in progress.

ACTION ITEMS

* Pikes Peak Found Bylaws – Michael will send via e-mail \***Done\***
* Short-term Action Plan – Ed
* Minutes – Wendy
* Bullet-point Talking Points / Case Statement – Lisa will start draft and circulate. Points that came out of Envision community survey were cradle to grave support for residents, friendly community feel, technical assistance for other nonprofits, development of philanthropy

Next steps:

* Meet with Climax Foundation, also Leadville, Fremont, Gunnison County Foundations
* Foundation will need seed money to get started
* Possibility of hiring Executive Director – plan for Fall?

**Next meeting is Fri. May 11th at 3 PM at Ed’s - 6940 CR 111C. Happy Hour!!**

# **Chaffee County Community Fund**

# **Second Team Meeting Agenda**

## **April 12, 2018 ▪ 9 – 11 AM**

1. Introduction of new participants
2. Revisions to meeting notes-comments
3. Chaffee Community Fund History---additional discussion (Marjo)
4. Updates on incorporation, tax status. Need for bylaws (Rick)

Example <http://losaltoscf.org/who-we-are/lacf-legal-information/bylaws/>  establishes a board etc.

1. Leadership and structure for the initial six months
2. Forming a board (fiduciary responsibility)
3. Knowledge of and relationship to other local ‘community foundations.’ What can we learn/emulate? National Association contact?

 Leadville

 Gunnison

 Other

VIII. Next steps

Framework for action (form for planning and mapping our social interaction). Including future milestones for the CCCF (discussion)

Action areas-Work groups (e.g. Education/training, workshops on philanthropy etc. broker of information, facilitating the continued development of the Envision process and the community’s story, a long-term plan for the Foundation, a plan for focused development activities (giving, economic development, social-community development), community building-inclusion

 Expanding participation in the work groups (new members)

IX. Short-term resource needs?

X. Next meetings. Set a series of dates.

XI. Adjourn