*Chaffee County Community Foundation*

 **Board Meeting / ANNUAL MTG**

**Jan. 28, 2019 ♦ 3:00 pm**

Participating Board Members:

|  |  |
| --- | --- |
| Ed Cooper | Gordon Schieman |
| Wendy Hall | Syd Schnurr |
| Rick Hum | Cindy Williams |
| Lisa Martin |  |

 Michael Hannigan, Exec. Director

**I. Nominating Committee**

Nom Comm members had a few discussions and have put forth three individuals for approval to the Board. Some concern expressed that new Board members have no guidelines for what is expected, a job description. Both Michael and Syd have documents from previous organizations they can distribute.

Agreement that new Board members shall be elected to serve 3 yrs; terms of existing members will be flushed out at the Feb. meeting.

Ed stated that Merrell Bergin has been contact by other groups but is anxious to get started with CCCF. His background and familiarity with the area is an obvious fit.

Jordan Brown is now working full-time but has confirmed that she is still eager to work with CCCF.

Julie Klein lives in NY but has roots in Colorado (her mother still lives here; Julie went to CSU). Julie would participate via phone conference.

Lisa asked if guidelines/parameters should be set, such as missing 3 meetings unexcused, otherwise not participating. Rick noted the Bylaws allow for the Board to remove a member for such reasons.

There was some need for discussion related to Julie’s approval to the Board: Cindy said many locals focus on how long someone has lived here. Wendy asked what can someone do from New York?

In order to vote on Merrell and Jordan, agreement to table Julie’s nomination for further discussion because Merrell and Jordan were invited to join the meeting at 3:30 and were arriving.

MOTION: Made by Rick, seconded by Lisa and passed unanimously to approve Merrell and Jordan to the Board. Friendly amendment to postpone the vote on Julie Klein pending additional discussion.

**II. Introduction of new Board members**

Board members greeted each other and reviewed brief introductory information.

**III. Fundraising** – Syd asked for updates about any connections made.

* Lisa and Michael met with Josh and Jen VisitaciÓn. Jen is past chair of Guidestone, now on Salida School Board; Josh is an ER doctor, works with the ski patrol at Monarch and oversees the EMTs/Paramedics in Leadville. Was a good visit. Jen & Josh are not ready to commit to CCCF at this time.
* Lisa and Michael are meerting with Kym & Hayden Mellsop on Tues. 1/29.
* Jordan said her parents’ best friends have already said they want to be involved with the community, didn’t know how to do it, think CCCF would be great. Jordan will arrange a conversation with them.
* Rick wants to engage Lisa Marvel, but Lisa is traveling at this point. They own property, will be building a home here down the road.
* Wendy tried to set up lunch with Louise Marquez; Louise had asked around in Salida and felt her contacts were “guarded” about CCCF b/c they don’t know Michael but also believe CCCF might take funds that would otherwise go to the local nonprofits. Louise expressed to Wendy that she and Ernie will contribute down the road. Louise thinks CCCF’s success in Salida “will take time.”

**IV. Website / Funding**

* Michael said M Dilillo is slowly getting things updated on the website. He has it set-up that individuals can register for workshops on-line. Michael said the software for the website isn’t easy/obvious to use, and asked Jordan to assist with website updates.
* Michael is speaking at the Commissioners meeting on Feb. 5 to update them related to purchase of the Foundant software and required equipment (printer).

Cindy asked if small nonprofits could share Foundant as their platform. Michael said it isn’t possible to partition sensitive information between groups (like donors), which is why Leadville Foundation decided not to share the software with CCCF.

Rick noted that both METAB and Chaffee Common Ground were recommended to Foundant to utilized its grants management module, suggested it might be possible for CCCF to share that module with the other groups? Michael has a relationship with Holly at Foundant and will ask her.

Importance of organizing the Grants Committee is gaining traction; Ed asked for interest. Both Syd and Rick have experience in this area. Will add others from the Advisory Teams.

* An anonymous donor is using CCCF for a small pass-through donation to The Alliance, a “get-to-know-you” transaction is how Michael described it.

**V. Advisory Teams**

In reviewing the targeted workgroups for Advisory members, it seems that Michael has Education & Training covered. Merrell says some backup is necessary, for logistics, followup, and when Michael can’t do it for any reason. Michael said maybe 3 to 4 ppl is plenty, not a full Team at this point.

 Michael said Watershed is now getting to be too small a space for many of the workshops; will probably have to use the Community Center here in BV or other suggested locations. He also related that when the suggestion of informal roundtables with local nonprofits at his last workshop was suggested, it was very well received by the nonprofit representatives.

Need to organize Teams for i) Fundraising; ii) Community outreach / marketing, and Partnership Advancement; iii) Long-range Planning so that CCCF has a presence with other working groups like the Hwy 50 Corridor and others. Also, as mentioned, there needs to be a Grants Advisory Team.

Michael said it is imperative that a Board member champion each of the Teams, otherwise nothing will happen.

**VI. Nestle update** – when the Nestle permit was agreed upon 10 yrs ago, Nestle was given the right to take 65M gallons of water per year. Ed said Nestle in now in the middle of its permit renewal with the County for 2020 and beyond, but has made it clear it doesn’t intend to invest the kind of $$ previously committed. Michael said Nestle gave a $500,000 endowment via The Denver Foundation (there was no local option 10 yrs ago) and the two school districts each get an annual distribution. Nestle has expressed it expects to invest less at this point. Ed said there will be approx. $200K for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Because Nestle owns the rights to the water, they are not obligated to do anything in return. Belief we need to appeal to their environmental missions and to emphasize reputation value for them. The fact that Nestle made the endowment isn’t very well known by locals so they are not getting any recognition for their giving back. Mike Allen (chair of the County Planning Commission) stated at the meeting with Nestle that Ed, Michael, and Cindy attended that “CCCF has no role in the negotiations.” Ed, Merrell, Michael say that simply isn’t true b/c of the impacts to the valley.

Merrell was living in Salida at the time of the negotiations and said he is on record opposing the deal because of impacts to the community, noting the large number of haul trucks taking the water, affecting traffic, and the fact that the water is gone, not replenishing the aquifors, etc.

It was noted that CCCF has to be careful how it makes its involvement, b/c it does not want to be labeled as “in the Nestle camp” for the many residents that hate the deal. Ed said the current Exec Dir was a student of his at Regis University.

**VII. Exec Dir Report**

* Michael presented at LWV in Jan. 40+ ppl attended; received some follow-up conversations
* 48 ppl attended the Fearless Fundraising workshop at the Scout Hut
* Will co-present Grantwriting on 3/12 with Syd and RuthAnn Schoffield; already 25 registered
* Will present the two previous workshops given in Chaffee in Leadville on 2/21 and 3/1

[all workshops being done at no charge except $20 charge for Grantwriting]

* Michael is doing a retreat with the BV Chamber Board on 1/31. In exchange, CCCF gets free pictures and write-up in the new Visitors Guide
* Will attend Climax/Freeport quarterly meeting on 2/6
* Michael assisting Marilyn Bouldin, Dee Dubin, Leslie Matthews with A Little Help’s transition
* Continued conversations with Jed Selby
* Paddlefest – owners of CKS have decided proceeds from the ‘fest will go toward the River Fund through CCCF
* Michael needs a CPA to review CCCF’s tax return; probably need a long-term relationship with a CPA
* Will also need an investment advisor for the DAF. Doesn’t seem to be anyone in the valley that has that type of experience (working with a foundation). Michael will discuss once more with Pete Gabriel. Then could ask firms he’s worked with previously in Colo Springs.

**VIII. Other Business**

* Need Board decision on mileage reimbursement for staff.

Motion: Cindy made motion to reimburse Michael for mileage at the federal rate; seconded by Lisa. Passed unanimously. Michael has prepared a statement of mileage driven for 2018 and submitted to Ed.

* Board needs to begin process of preparing HR manual; Syd will update the one she has from her prior work with CCCF references.
* Will put discussion of Disaster Relief Fund on agenda for Feb.

Noted in newpaper: Univ of Denver has announced a Nonprofit Leadership Conference.

Lisa said the Salida Chamber will announce/list CCCF workshops and events but won’t sponsor them b/c the Salida Chamber has its own workshop series.

**NEXT MTG Feb. 25th. Syd’s house. . . . UPDATE: MERRELL’s HOME**

**Action Items**

1) Succession plan / Board training to be developed

2) Directors & Officers insurance – **Michael?**

3) HR manual – Syd /Merrell to start

4) CCCF needs Grants Committee; needs AdvTeam members selected for this

5) Agreement to be signed by Advisory Team for term through 2019

6) Proposals written for ~~Chaffee County,~~ BV, Salida and Poncha **(Michael / Ed ????)**

7) Determine the specific initiatives CCCF wants to support in the short- and long-term

8) Method for recording In-Kind donations, like if printing is donated. - **Michael**

9) Roundtable discussion with 10-15 top stakeholders/leaders/nonprofits about their needs and concerns - **(?? and when?)**

10) Discuss proprietary website platform with MDiLillo – **(Ed – was this done?)**

11) Identify non-supporters and determine what their concerns are via sit-down conversations with them.

12) Cindy to provide Syd list of everyone Envision is contacting for funding. **(Cindy – done?)**

13) Purchase and implementation of Foundant software – **in process (Michael)**

Submitted by Wendy Hall 1/31/2019.

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